

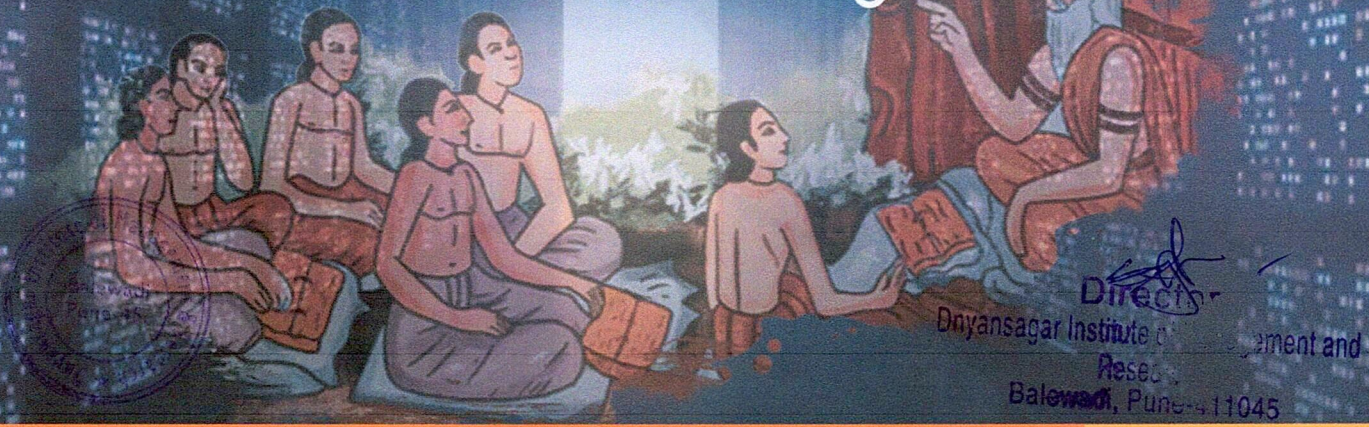
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आज़ादी का  
अमृत महोत्सव

# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

अखिल भारतीय तकनीकी शिक्षा परिषद



॥ विज्ञान सर्वत्र पूज्यते ॥



Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045





Ministry of  
Education  
Government of India

75  
Azadi Ka  
Amrit Mahotsav



## RECOGNITION

The Ministry of Education's Tableau has been adjudged as one of the best Tableau (under Central Ministries/Depts. Category), presented on the 73<sup>rd</sup> Republic Day Parade (26<sup>th</sup> January, 2022). This Tableau was conceptualized jointly by MoE's Innovation Cell and AICTE. The Tableau showcased the key aspects of National Education Policy 2020 (NEP 2020) through the theme 'Vedas to Metaverse'.



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**This Handbook is a Legal Document as per**

All India Council for Technical Education Act, 1987 (52 of 1987)

**and**

All India Council for Technical Education (Mandatory Accreditation of all Programmes/ Courses in Technical Education Institution and University Departments and Institutions Deemed to be Universities imparting Technical Education) Regulations, 2014 Notified on 29<sup>th</sup> January, 2014

**and**

All India Council for Technical Education (Grant of Approval for conducting Vocational Education Programme, Community College Course(s) and Skill Knowledge Provider under National Skill Qualification Framework) Regulations, 2012 Notified on 5<sup>th</sup> December, 2012 and amended on 3<sup>rd</sup> February, 2016

**and**

All India Council for Technical Education (Norms and Standards for the Conduct of Post Graduate Diploma in Management) Regulations, 2017 Notified on 14<sup>th</sup> December, 2017

**and**

UGC (Categorisation of Universities (Only) for Grant of Graded Autonomy) Regulations, 2018 Notified on 12<sup>th</sup> February, 2018

**and**

All India Council for Technical Education (Categorisation of Standalone Institutions (SIs) for Grant of Graded Autonomy) Guidelines, 2019 Notified on 10<sup>th</sup> October, 2019

**and**

All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 Notified on 4<sup>th</sup> February, 2020 and amended on 24<sup>th</sup> February 2021

**and**

All India Council for Technical Education (Open and Distance Learning Education & Online Education) Guidelines, 2021 Notified on 3<sup>rd</sup> March, 2021 and amended on 13<sup>th</sup> April, 2021

**and**

All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) Regulations, 2021 vide F.No.1-103/ AICTE / PGRC / Regulation / 2021 Notified on 25<sup>th</sup> March, 2021



  
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## FOREWORD

All India Council for Technical Education (AICTE) was established in 1945 as a National Level Apex Advisory Body and as a Statutory body by an Act of Parliament in 1987 for developing and promoting quality technical education in the country in coordinated and integrated manner. Over the years higher education, particularly technical education has become inclusive and available to all those who were interested from the initial days whereas earlier it was the fortunate few who had access to higher education particularly technical education. It has been endeavour of AICTE to make quality technical education inclusive and affordable to all. AICTE has taken several proactive measures for planned and qualitative growth of technical education and effectively implemented the same.

AICTE has changed its role from regulator to facilitator and has been ensuring that with changing time and new discovery/changes in technical education, the curriculum remains relevant and dynamic. Relevant changes have been incorporated in Approval Process Handbook which is published annually. Focus has always been on quality of education, simplicity of procedures and transparency in implementation. It has always been two-way communication, suggestions of all education partners / stakeholders have been considered and implemented wherever practicable.

In the midst of covid crisis, nation has risen successfully and is chartering a new territory in education.

National Education Policy 2020 (NEP) aims to bridge the gap between current learning outcomes and what is required through undertaking major reforms that brings the highest quality, equity and integrity into the system. National Education Policy(NEP) envisages multidisciplinary education so that boundaries are removed to promote overall development of students in different disciplines. In this regard, in line with NEP, AICTE has added several subjects in the eligibility list apart from Physics, Mathematics and Chemistry. Further

NEP 2020 envisages that Technical Education shall be imparted in Indian Languages also. AICTE has already initiated steps and granted approval for conducting technical courses in Indian Languages. It can be said AICTE has adopted the vision of NEP regarding flexibility, multidisciplinary and innovation in true spirit. Good infrastructure and enrolment of students only cannot ensure quality technical education unless focused attention is given on quality teaching learning.

Endeavour of AICTE has been on supporting the institutions to get autonomy, accreditation ranking etc. through Margdarshan, Adjunct faculty, Unnat Bharat Abhiyan, Research Promotion Scheme. AICTE Doctoral Fellowship(ADF), Short Term Training programme (STTP), National Initiative for Technical Teachers Training(NITTT), AICTE – IDEALAB, a MOOCs platform SWAYAM, Start-up Policy etc. Model Curricula Teacher Training Programmes for both new Teachers and in service Teachers through ATAL academies, Student Induction Programme, Mandatory Internship for students, Recognition to the teachers, Examination Reforms, Support for Innovation and entrepreneurship, Industry Interaction Cell, National Prospective Plan are some of the innovative ideas implemented by AICTE.



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# APPENDIX-7

## Norms for Faculty Requirements and Cadre Ratio of the Technical Institutions

### 7.1 Diploma/ Post Diploma Certificate Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Head of the Department	Faculty	Total
		A	B	C	D = A+B+C
Engineering and Technology/ Applied Arts and Crafts Design/ Hotel Management and Catering Technology	1:25	1	1 per Department	(S/ 25) – 1	S/25

S - Sum of the number of students as per "Approved Intake" at all years

### 7.2 Under Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$
Planning	1:16	1	$\frac{S}{16 \times R} - 1$	$\frac{S}{16 \times R} \times 2$	$\frac{S}{16 \times R} \times 6$	$\frac{S}{16}$
Applied Arts and Crafts	1:15	1	$\frac{S}{15 \times R} - 1$	$\frac{S}{15 \times R} \times 2$	$\frac{S}{15 \times R} \times 6$	$\frac{S}{15}$
Design	1:15	1	$\frac{S}{15 \times R} - 1$	$\frac{S}{15 \times R} \times 2$	$\frac{S}{15 \times R} \times 6$	$\frac{S}{15}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years, R = (1+2+6)=9

However, Institutions Deemed to be Universities/Institutions having Accreditation/Autonomy status shall have Faculty: Student ratio of 1:15 in Under Graduate Degree Level in Engineering and Technology and maintain a better Cadre ratio in order to achieve excellence in Technical Education & Research.



*[Signature]*  
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### 7.3 Post Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
*Engineering and Technology	1:15	-	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15}$
Planning	1:10	-	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10}$
Applied Arts and Crafts	1:15	-	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15}$
Design	1:15	-	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15}$
*Hotel Management and Catering Technology	1:12	-	$\frac{S}{12 \times R}$	$\frac{S}{12 \times R}$	$\frac{S}{12 \times R}$	$\frac{S}{12}$
#MCA	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$
#MBA/ PGDM	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years In case of non-availability of qualified Professor, an Associate Professor may be considered.  
 \*R = (1+1+1); #R = (1+2+6)

In case of non-availability of qualified Professor, an Associate Professor may be considered.

In Integrated Planning Course, Faculty requirement is 1:16 for the first three years and 1:10 for the next two years.

Cadre Ratio shall be 1:2:6 (Not applicable to Diploma Level).

However, Institutions Deemed to be Universities/Institutions having Accreditation/Autonomy status shall have Faculty: Student ratio of 1:15 in Post Graduate Degree Level in MBA/MCA/PGDM and maintain a better Cadre ratio in order to achieve excellence in Technical Education & Research.

Considering the time required to complete the procedure for recruitment of Faculty, receiving Block grants from the concerned State Government, etc., all such Institutions shall have to create the necessary Faculty, Infrastructure and other facilities WITHIN 1 YEAR (AY 2022-23) to fulfil the norms and an Affidavit for the same shall have to be submitted to AICTE.



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**SHRI KHANDERAI PRATISHTHAN'S  
DNYANSAGAR INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE, New Delhi, Recognized By Govt. of Maharashtra, Affiliated to S. P. Pune University)  
(AISHE Code : C - 41293, PUN Code - IMMP014030)



Ref. No.

Date: 01/06/2023

To,  
The President,  
Shri Khanderai Pratisthan  
Balewadi, Pune

Subject: Request for sanction of the teaching posts for the academic year 2022-23.

Respected Sir,

With reference to the above subject, during a recent meeting with the Head of the Department, we extensively discussed the workload and requirements of teachers. Following the brainstorming session, consensus was reached that, for the upcoming academic year 2022-23, 24 full-time teachers are needed to ensure the smooth conduct of academic activities. Currently, we have 14 teachers. In light of this, we propose the appointment of at least 10 full-time teachers to meet the identified requirements. Through this, we will also fulfil the Norms of AICTE for Faculty requirements of the Technical Institutions. We kindly request your approval and sanction for the creation of these positions to proceed with the necessary appointments. Your support in this matter is highly appreciated.

Thanking You,

  
Dr. Sajid Alvi  
Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



*Received & Sanctioned*



अध्यक्ष  
श्री खंडेराय प्रतिष्ठान







## List of Existing Faculties 2022-2023

Sr. No.	Name of Faculties
1	Dr. Sajid Shaukatali Alvi
2	Dr. Saagar Ganpatrao Balwadkar
3	Dr. Manisha Vikrant Jagtap
4	Prof. Sameer Bhausheb Patil
5	Prof. Anuj Ashok Bajaj
6	Prof. Mohd. Iftexhar Mohd. Amir Khan
7	Dr. Mayadevi Shriram Jadhav
8	Prof. Nilambari Shailendra Moholkar
9	Prof. Priyanka Shinde
10	Prof. Vishal Anil Nicholas
11	Prof. Nadeem Kazi
12	Prof. Shrawani Parse
13	Prof. Ujjval Shirish More
14	Prof. Shamli Anil Joshi



  
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## List of Newly Appointed Faculties 2022-2023

Sr. No.	Name of Faculties
1	Dr. Manisha Ramdas Khaladkar (Khedekar)
2	Dr. Govind Nandkumar Hemrajani
3	Dr. Rachna Rajendra Shikhare
4	Dr. Asita Ashok Ghewari
5	Dr. Swati Tej Bali Singh
6	Prof. Nilam Dharani Naidu
7	Prof. Rupesh Purshottam Andhrutkar
8	Dr. Poonam Mayuresh Khadke
9	Prof. Bhagyashri Anil Joshi

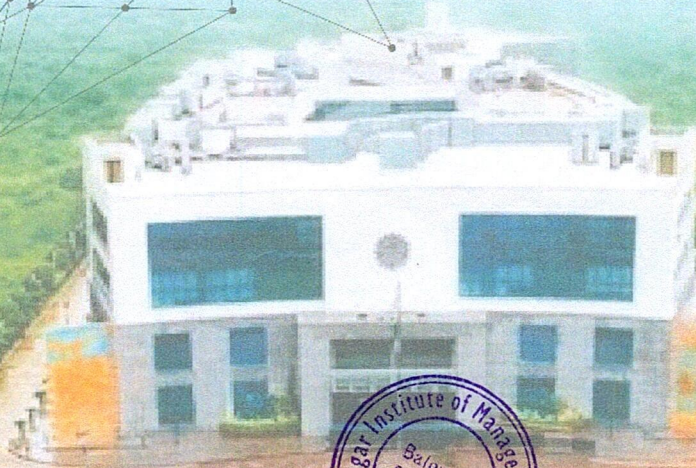
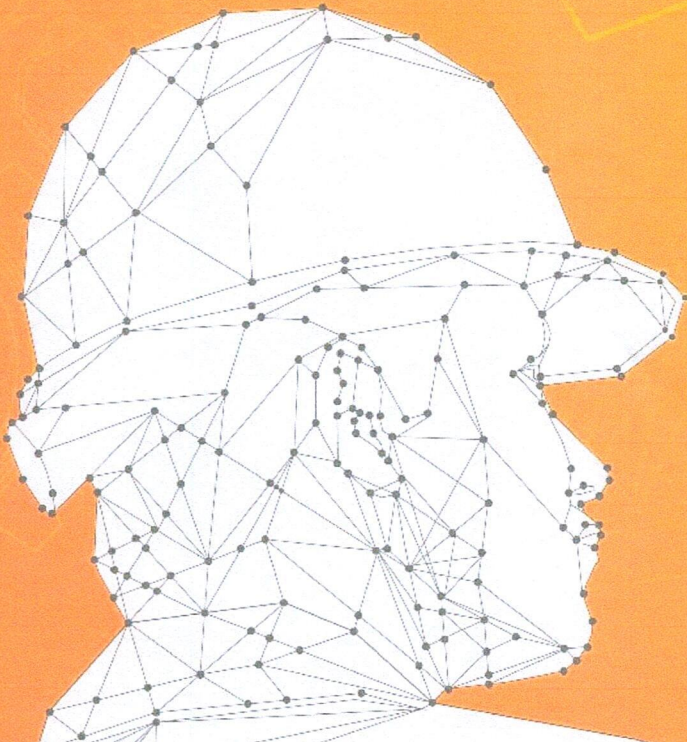
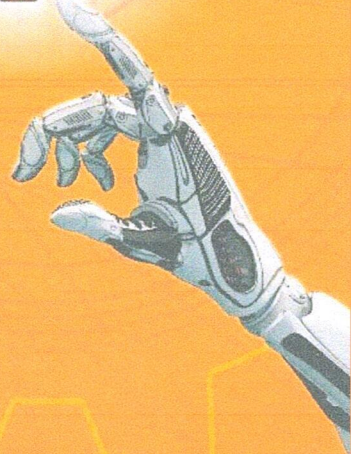


  
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ALL INDIA COUNCIL FOR  
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APPROVAL PROCESS HANDBOOK 2021-22



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All India Council for Technical Education (Norms and Standards for the Conduct of Post Graduate Diploma in Management) Regulations, 2017 Notified on 14<sup>th</sup> December, 2017

**and**

UGC (Categorisation of Universities (Only) for Grant of Graded Autonomy) Regulations, 2018 Notified on 12<sup>th</sup> February, 2018

**and**

All India Council for Technical Education (Categorisation of Standalone Institutions (SIs) for Grant of Graded Autonomy) Regulations, 2019 Notified on 18<sup>th</sup> January, 2019

**and**

All India Council for Technical Education (Categorisation of Standalone Institutions (SIs) for Grant of Graded Autonomy) Guidelines, 2019 Notified on 10<sup>th</sup> October, 2019

**and**

All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 Notified on 4<sup>th</sup> February, 2020 and amended on 24<sup>th</sup> February 2021

**and**

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All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) Regulations, 2021 vide F. No. 1-103/ AICTE/ PGRC Regulation/2021 Notified on 25<sup>th</sup> March, 2021



  
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 Balewadi, Pune-411045



## FOREWORD

The aim of higher Education in India is to provide access, equity, quality with accountability at affordable cost to all aspiring Citizens with utmost transparency to ensure sustainable economic development of the nation. It is achieved through creation, dissemination and application of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national Level Apex Advisory Body and as a statutory body through an Act of Parliament in 1987 with its mission of developing and promoting quality Technical Education in the Country in a coordinated and integrated manner. The Council's constant endeavour is to encourage a meaningful association between the Technical Education system and research and development activities in a concerted effort aimed at nation building.

The third major revamp of the framework of education in India since independence cleared by the Cabinet in the form of new National Education Policy (NEP), 2020 on 29<sup>th</sup> July 2020 with an aim to introduce several changes in the Indian education system from the school to college level. The major revamp in Higher Education includes:

- India to be a Global Knowledge Superpower
- Multidisciplinary Education and Research Universities (MERUs)
- Multiple Exit and Entry in Higher Education
- Academic Bank of Credits to facilitate Transfer of Credit
- The National Research Foundation for funding Research.
- A single umbrella body for the entire higher education, Higher Education Commission of India (HECI) excluding medical and legal education. HECI to have four councils viz.,
- National Higher Education Regulatory Council (NHERC) for regulation,
- General Education Council (GEC) for standard setting,
- Higher Education Grants Council (HEGC) for funding,
- National Accreditation Council (NAC) for accreditation.
- National Educational Technology Forum (NETF) for use of technology in education
- National Educational Qualification Framework (NEQF).

The National Education Policy aims to facilitate an inclusive, participatory and holistic approach, which takes into consideration field experiences, empirical research, stakeholder feedback, as well as lessons learned from best practices. It is a progressive shift towards a more scientific approach to education. The prescribed structure will help to cater the ability of the child – stages of cognitive development as well as social and physical awareness. If implemented in its true vision, the new structure can bring India at par with the leading countries of the world.

The Cabinet has also approved the renaming of the Ministry of Human Resource Development to the Ministry of Education. Henceforth, The All India Council for Technical Education (AICTE) is now as a statutory body of Ministry of Education, Govt. of India.

Technical Education at all Levels is with fierce competition and only those Institutions who strive for excellence will survive. The Council believes in providing all kinds of support



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and encourage Institutions to think beyond the Curriculum while imparting training for the advancement of knowledge. The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. AICTE has been constantly endeavouring to simplify the procedures and bringing greater ease in the approval process through informal and formal interactions with all stakeholders. The role of AICTE, as a true facilitator of quality Technical Education is evident from the changes made in the Approval Process Handbook along with the revised Gazette Policy, Regulation No. F.No: AB /AICTE /REG /2020 of AICTE dated 4<sup>th</sup> February, 2020 and amended as per F.No: AB /AICTE /REG /2020 (1<sup>st</sup> Amendment, 2021) of AICTE dated 24<sup>th</sup> February, 2021. This is expected to create an academic ambience in the Technical Institutions for nurturing and supporting quality, so that Technical Education in India will be one of the best in the world. Supporting Institutions for Autonomy, Accreditation of Programmes, Ranking of Institutions, schemes such as Margdarshan, Adjunct Faculty, Unnat Bharat Abhiyan, Research Promotion Scheme (RPS), AICTE Doctoral Fellowship (ADF), Short Term Training Programme (STTP), National Initiative for Technical Teachers Training (NITTT), AICTE – IDEALAB, a MOOCs platform SWAYAM, Smart India Hackathons, Start-up Policy 2016 and modified in 2019, Scheme for supporting clubs in institutes (SPICES), are a few of the important initiatives embarked upon by AICTE. Model Curricula Teacher Training Programmes for both new teachers and in service teachers through ATAL academies, Student Induction Programme, mandatory Internship for Students, Examination Reforms, support for Innovation and Entrepreneurship, Industry Interaction Cells, National Perspective Plan for Technical Education are some of the works undertaken. AICTE has signed several MoUs with both Government Departments and private Organizations, NGOs, Start-ups for supporting students and Institutions in getting internship opportunities. The Introduction of National Academic Depository for storing all students' Educational Certificates, all Fee collections and scholarship disbursements through cashless digital means are major changes initiated by the Government of India and implemented by AICTE.

This handbook is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes involved under the aegis of AICTE. The emphasis on e-governance to ensure transparency and accountability, and implementing a tech-savvy approach to enable faster processing and clearly defining the Infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a Technical Education system which is on par with the best Institutions in the world.

Swami Vivekananda said "Education is the manifestation of the perfection already in man". In keeping with this objective, apart from regulatory role, AICTE shall continue to strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope all the stakeholders of Technical Education shall also put in their best and make team India proud and make "Atmanirbhar Bharat" a reality.

योग: कर्मसु कौशलम्  
(Excellence in action is Yoga)

**Anil D. Sahasrabudhe**  
Chairman, AICTE




**Director**  
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## APPENDIX-7

### Norms for Faculty Requirements and Cadre Ratio of the Technical Institutions

#### 7.1 Diploma/ Post Diploma Certificate Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Head of the Department	Faculty	Total
		A	B	C	D = A+B+C
Engineering and Technology/ Applied Arts and Crafts Design/ Hotel Management and Catering Technology	1:25	1	1 per Department	(S/ 25) – 1	S/25

S - Sum of the number of students as per "Approved Intake" at all years

#### 7.2 Under Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$
Planning	1:16	1	$\frac{S}{16 \times R} - 1$	$\frac{S}{16 \times R} \times 2$	$\frac{S}{16 \times R} \times 6$	$\frac{S}{16}$
Applied Arts and Crafts	1:10	1	$\frac{S}{10 \times R} - 1$	$\frac{S}{10 \times R} \times 2$	$\frac{S}{10 \times R} \times 6$	$\frac{S}{10}$
Design	1:10	1	$\frac{S}{10 \times R} - 1$	$\frac{S}{10 \times R} \times 2$	$\frac{S}{10 \times R} \times 6$	$\frac{S}{10}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years, R = (1+2+6)=9



  
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### 7.3 Post Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
*Engineering and Technology	1:15	-	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15}$
Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
Applied Arts and Crafts	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
Design	1:7.5	-	$\frac{S}{7.5xR}$	$\frac{S}{7.5xR}$	$\frac{S}{7.5xR}$	$\frac{S}{7.5}$
*Hotel Management and Catering Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MCA	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$
#MBA/ PGDM	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years In case of non-availability of qualified Professor, an Associate Professor may be considered.  
 \*R = (1+1+1); #R = (1+2+6)

In case of non-availability of qualified Professor, an Associate Professor may be considered.

In Integrated Planning Course, Faculty requirement is 1:16 for the first three years and 1:10 for the next two years.

Cadre Ratio shall be 1:2:6 (Not applicable to Diploma Level).

However, Institutions Deemed to be Universities/Institutions having Accreditation/Autonomy status shall have Faculty: Student ratio of 1:15 in Under Graduate Degree Level in Engineering and Technology and maintain a better Cadre ratio in order to achieve excellence in Technical Education & Research.

Considering the time required to complete the procedure for recruitment of Faculty, receiving Block grants from the concerned State Government, etc., all such Institutions shall have to create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS (AY 2020-21 & 2021-22) to fulfil the norms and an Affidavit for the same shall have to be submitted to AICTE.



  
**Director**  
 Dnyansagar Institute of Management and  
 Research  
 Balewadi, Pune-411045





**SHRI KHANDERAI PRATISHTHAN'S  
DNYANSAGAR INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE, New Delhi, Recognized By Govt. of Maharashtra, Affiliated to S. P. Pune University)  
(AISHE Code : C - 41293, PUN Code - IMMP014030)



Ref. No.

Date: 01/06/2022

To,  
The President,  
Shri Khanderai Pratisthan  
Balewadi, Pune

Subject: Request for sanction of the teaching posts for the academic year 2021-22.

Respected Sir,

With reference to the above subject, during a recent meeting with the Head of the Department, we extensively discussed the workload and requirements of teachers. Following the brainstorming session, consensus was reached that, for the upcoming academic year 2021-22, 22 full-time teachers are needed to ensure the smooth conduct of academic activities. Currently, we have 16 teachers. In light of this, we propose the appointment of at least 6 full-time teachers to meet the identified requirements. Through this, we will also fulfil the Norms of AICTE for Faculty requirements of the Technical Institutions. We kindly request your approval and sanction for the creation of these positions to proceed with the necessary appointments. Your support in this matter is highly appreciated.

Thanking You,

  
Dr. Sajid Alvi  
Director  
Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



*Received & Sanctioned*



अध्यक्ष  
श्री खंडेराय प्रतिष्ठान







## List of Existing Faculties 2021-2022

Sr. No.	Name of Faculties
1	Dr. Sajid Shaukatali Alvi
2	Dr. Saagar Ganpatrao Balwadkar
3	Dr. Shriram Shimpi
4	Dr. Manisha Vikrant Jagtap
5	Dr. Meena Sunildutt Sharma
6	Prof. Sameer Bhausheb Patil
7	Prof. Anuj Ashok Bajaj
8	Prof. Mohd. Iftexhar Mohd. Amir Khan
9	Prof. Yogesh Prabhakar Deshmukh
10	Prof. Pappu Bhikaji Gaikwad
11	Prof. Kavita Pareek
12	Dr. Mayadevi Shriram Jadhav
13	Prof. Nilambari Shailendra Moholkar
14	Prof. Priyanka Shinde
15	Prof. Hrishikesh Dhumale
16	Prof. Swati Somesh Bhalerao



  
Director  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045







## List of Newly Appointed Faculties 2021-2022

Sr. No.	Name of Faculties
1	Prof. Vishal Anil Nicholas
2	Prof. Nadeem Kazi
3	Prof. Shrawani Parse
4	Prof. Ujjval Shirish More
5	Prof. Shamli Anil Joshi



  
**Director**  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045








# **APPROVAL PROCESS HANDBOOK**

**2020 - 21**



  
Director  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045

**ALL INDIA COUNCIL  
FOR TECHNICAL EDUCATION**



# All India Council for Technical Education Approval Process Handbook (2020–21)



Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



This Handbook is a Legal Document as per

All India Council for Technical Education Act, 1987 (52 of 1987)

and

All India Council for Technical Education (Mandatory Accreditation of all Programmes/ Courses in Technical Education Institution and University Departments and Institutions Deemed to be Universities imparting Technical Education) Regulations, 2014 Notified on 29<sup>th</sup> January, 2014

and

All India Council for Technical Education (Grant of Approval for conducting Vocational Education Program, Community College Course(s) and Skill Knowledge Provider under National Skill Qualification Framework) Regulations, 2012 Notified on 5<sup>th</sup> December, 2012 and amended on 3<sup>rd</sup> February, 2016

and

All India Council for Technical Education (Norms and Standards for the Conduct of Post Graduate Diploma in Management) Regulations, 2017 Notified on 14<sup>th</sup> December, 2017

and

UGC (Categorisation of Universities (Only) for Grant of Graded Autonomy) Regulations, 2018 Notified on 12<sup>th</sup> February, 2018

and

All India Council for Technical Education (Categorisation of Standalone Institutions (SIs) for Grant of Graded Autonomy) Regulations, 2019 Notified on 18<sup>th</sup> January, 2019

and

All India Council for Technical Education (Categorisation of Standalone Institutions (SIs) for Grant of Graded Autonomy) Guidelines, 2019 Notified on 10<sup>th</sup> October, 2019

and

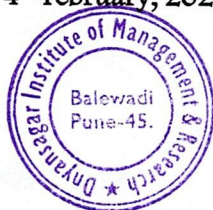
All India Council for Technical Education (Open and Distance Learning Education) Guidelines for Standalone Institutions, 2019 Notified on 10<sup>th</sup> October, 2019

and

All India Council for Technical Education (Open and Distance Learning Education) Guidelines for Institutions - Deemed to be Universities, 2019 Notified on 10<sup>th</sup> October, 2019

and

All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 Notified on 4<sup>th</sup> February, 2020



  
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Research  
Balewadi, Pune-411045





## FOREWORD

The aim of higher Education in India is to provide access, equity, quality with accountability at affordable cost to all aspiring Citizens with utmost transparency to ensure sustainable economic development of the nation. It is achieved through creation, dissemination and application of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national Level Apex Advisory Body and as a statutory body through an Act of Parliament in 1987 with its mission of developing and promoting quality Technical Education in the Country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the Technical Education system and research and development activities in a concerted effort aimed at nation building.

Technical Education at all Levels is witnessing a severe competition and only those Institutions who strive for excellence will survive. The Council believes in providing all kinds of support and encourage Institutions to think beyond the Curriculum while imparting training for the advancement of knowledge. The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. AICTE has been constantly endeavoring to simplify the procedures and bring in greater ease in the approval process through informal and formal interactions with all stakeholders. The role of AICTE, as a true facilitator of quality Technical Education is evident from the changes made in the Approval Process Handbook along with revised Gazette Policy, Regulation No. F.No: AB/AICTE/REG/2020 of AICTE dated 4<sup>th</sup> February, 2020. This is expected to create an academic ambience in the Technical Institutions for nurturing and supporting quality, so that Technical Education in India will be one of the best in the world. Supporting Institutions for Autonomy, Accreditation of Programmes, Ranking of Institutions, schemes such as, NDF, Margdarshan, Adjunct Faculty and Unnat Bharat Abhiyan, launching of Student Start-up Policy 2016, Smart India Hackathon 2018, a MOOCs platform SWAYAM are a few of the important initiatives embarked upon by AICTE during the last year. Further, several new initiatives such as the revision of all Under Graduate and Post Graduate Curricula, teacher training Programmes for both new teachers and in service teachers, student Induction Programme, mandatory Internship for students, Examination reforms, support for innovation and entrepreneurship, Industry Interaction Cells, starting the work on a National Perspective Plan for Technical Education have been initiated. AICTE has signed several MoUs with both Government Departments and private Organizations, NGOs, Start-ups for supporting students and Institutions in getting internship opportunities. The Introduction of National Academic Depository for storing all students' Educational Certificates, all Fee collections and scholarship disbursals through cashless digital means are major changes initiated by the Government of India and implemented by AICTE.

This handbook is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes involved under the aegis of AICTE. The emphasis on e-governance to ensure transparency and accountability, and implementing a tech-savvy approach to enable faster processing and clearly defining the Infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a Technical Education system which is on par with the best Institutions in the world.

Swami Vivekananda said "Education is the manifestation of the perfection already in man". In keeping with this objective, apart from regulatory role, AICTE shall continue to strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope all the stakeholders of Technical Education shall also put in their best and make team India proud.

योग: कर्मसु कौशलम् (Excellence in action is yoga)



  
Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045

Anil D. Sahasrabudhe  
Chairman, AICTE





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- One member from amongst Non-Government Organisation or Associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority
  - At least one-half of the total members of the ICC shall be women
  - Persons in senior positions such as Chairman/ Secretary of the Society, Principal/ Director of the Institution, etc. shall not be the members of the ICCs in order to ensure autonomy of their functioning
  - The term of office of the members of the ICC shall be for a period of three years. Institutions may also employ a system whereby one-third of the members of the ICC may change every year
- g. All Technical Institutions approved by AICTE shall upload the Annual Report containing the following details by 30<sup>th</sup> June of the Calendar Year:
- Number of complaints of sexual harassment received in the year
  - Number of orientation or training Programmes carried out for the members of the ICC to deal with complaints
  - Number of complaints disposed of during the year
  - Number of cases pending for more than 90 days
  - Number of workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment
  - Nature of action taken by the Technical Institution against the perpetrator



  
**Director**  
 Dnyansagar Institute of Management and  
 Research  
 Balewadi, Pune-411045



## Appendix 7

### 7.0 Norms for Faculty requirements and Cadre Ratio of the Technical Institutions

#### 7.1 Diploma/ Post Diploma Certificate Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Head of the Department	Lecturer	Total
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D = A+B+C</b>
Engineering and Technology/ Architecture/ Applied Arts and Crafts/ Design/ Hotel Management and Catering Technology	1:25	1	1 per Department	$(S/25) - 1$	$S/25$
Pharmacy	1:20	1	1 per Department	$(S/20) - 1$	$S/20$

S - Sum of the number of students as per "Approved Intake" at all years

#### 7.2 Under Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>A+B+C+D</b>
Engineering and Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$
Pharmacy	1:15	1	$\frac{S}{15xR} - 1$	$\frac{S}{15xR} \times 2$	$\frac{S}{15xR} \times 6$	$\frac{S}{15}$
Architecture and Planning						
a. Architecture	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
b. Planning	1:16	1	$\frac{S}{16xR} - 1$	$\frac{S}{16xR} \times 2$	$\frac{S}{16xR} \times 6$	$\frac{S}{16}$
Applied Arts Crafts and Design						
a. Applied Arts and Crafts	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
b. Design	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years, R = (1+2+6)





## Appendix 7

### 7.0 Norms for Faculty requirements and Cadre Ratio of the Technical Institutions

#### 7.1 Diploma/ Post Diploma Certificate Programme

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Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
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Engineering and Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$
Pharmacy	1:15	1	$\frac{S}{15xR} - 1$	$\frac{S}{15xR} \times 2$	$\frac{S}{15xR} \times 6$	$\frac{S}{15}$
Architecture and Planning						
a. Architecture	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
b. Planning	1:16	1	$\frac{S}{16xR} - 1$	$\frac{S}{16xR} \times 2$	$\frac{S}{16xR} \times 6$	$\frac{S}{16}$
Applied Arts Crafts and Design						
a. Applied Arts and Crafts	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
b. Design	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years,  $R = (1+2+6)$







Ref. No.

Date: 07/06/2021

To,  
The President,  
Shri Khanderai Pratisthan  
Balewadi, Pune

Subject: Request for sanction of the teaching posts for the academic year 2020-21.

Respected Sir,


With reference to the above subject, during a recent meeting with the Head of the Department, we extensively discussed the workload and requirements of teachers. Following the brainstorming session, consensus was reached that, for the upcoming academic year 2020-21, 22 full-time teachers are needed to ensure the smooth conduct of academic activities. Currently, we have 18 teachers. In light of this, we propose the appointment of at least 4 full-time teachers to meet the identified requirements. Through this, we will also fulfil the Norms of AICTE for Faculty requirements of the Technical Institutions. We kindly request your approval and sanction for the creation of these positions to proceed with the necessary appointments. Your support in this matter is highly appreciated.

Thanking You,

  
Dr. Sajid Alvi  
Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



*Received & Sanctioned*  
  
अध्यक्ष  
श्री खंडेराय प्रतिष्ठान







## List of Existing Faculties 2020-2021

Sr. No.	Name of Faculties
1	Dr. Sajid Shaukatali Alvi
2	Dr. Saagar Ganpatrao Balwadkar
3	Dr. Shriram Shimpi
4	Dr. Manisha Vikrant Jagtap
5	Dr. Meena Sunildutt Sharma
6	Prof. Sameer Bhausahab Patil
7	Prof. Anuj Ashok Bajaj
8	Prof. Shruti Radheshyam Navandar
9	Prof. Mohd. Iftekhar Mohd. Amir Khan
10	Prof. Yogesh Prabhakar Deshmukh
11	Prof. Pappu Bhikaji Gaikwad
12	Prof. Kavita Pareek
13	Dr. Mayadevi Shriram Jadhav
14	Dr. Deepali Sandeep Patil
15	Prof. Priyanka Shinde
16	Prof. Dhananjay Narayan Bhavsar
17	Prof. Nilambari Shailendra Moholkar
18	Prof. Swati Somesh Bhalerao



  
**Director**  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045







## List of Newly Appointed Faculties 2020-2021

Sr. No.	Name of Faculties
1	Prof. Gayatri Patil
2	Prof. Hrishikesh Dhumale



  
Director  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045







# APPROVAL PROCESS HANDBOOK

## 2019-20



  
**Director**  
Dnyansagar Institute of Management and  
Research  
Balawadi, Pune-411045

# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION



**All India Council for Technical Education  
Approval Process Handbook  
(2019–20)**



  
**Director**  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



This Handbook is a Legal Document as per

All India Council for Technical Education Act, 1987 (52 of 1987)

and

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and

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and

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Director  
Dnyansagar Institute of Management and  
Research  
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## FOREWORD

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योग: कर्मसु कौशलम् (Excellence in action is yoga)



  
**Director**  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045

Anil Sahasrabudhe  
Chairman, AICTE





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## 7.0 Norms for Faculty requirements and Cadre Ratio for the Technical Institutions

## 7.1 Diploma/ Post Diploma Certificate Programme

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Engineering and Technology/ Architecture/ Applied Arts and Crafts/ Design/ Hotel Management and Catering Technology/ Management	1:25	1	1 per Department	(S/ 25) – (A+B)	S/25
Pharmacy	1:20	1	1 per Department	(S/ 20) – (A+B)	S/20

S - Sum of the number of students as per "Approved Intake" at all years

## 7.2 Under Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$
Pharmacy	1:15	1	$\frac{S}{15xR} - 1$	$\frac{S}{15xR} \times 2$	$\frac{S}{15xR} \times 6$	$\frac{S}{15}$
Architecture and Planning						
a. Architecture	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
b. Planning	1:16	1	$\frac{S}{16xR} - 1$	$\frac{S}{16xR} \times 2$	$\frac{S}{16xR} \times 6$	$\frac{S}{16}$
Applied Arts Crats and Design						
a. Applied Arts and Crafts	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
b. Design	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years, R = (1+2+6)





### 7.3 Post Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>A+B+C+D</b>
*Engineering and Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
*Pharmacy						
M.Pharm.	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
Pharm. D.	1:15	-	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15}$
*Architecture and Planning						
a. Architecture	1:8	-	$\frac{S}{8xR}$	$\frac{S}{8xR}$	$\frac{S}{8xR}$	$\frac{S}{8}$
b. Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*Applied Arts Crafts and Design						
a. Applied Arts and Crafts	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
b. Design	1:7.5	-	$\frac{S}{7.5xR}$	$\frac{S}{7.5xR}$	$\frac{S}{7.5xR}$	$\frac{S}{7.5}$
*Hotel Management and Catering Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MCA	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$
#MBA/ PGDM	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years  
 \*R = (1+1+1), In case of non-availability of qualified Professor, an Associate Professor may be considered.  
 #R = (1+2+6)

In Integrated Planning Course, Faculty requirement is 1:16 for the first three years and 1:10 for the next two years.

**Cadre Ratio shall be 1:2:6 (Not applicable to Diploma Level).**

However, Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall maintain a better Cadre ratio.



  
**Director**  
 Dnyansagar Institute of Management and  
 Research  
 Balewadi, Pune-411045







**SHRI KHANDERAI PRATISHTHAN'S  
DNYANSAGAR INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE, New Delhi, Recognized By Govt. of Maharashtra, Affiliated to S. P. Pune University)  
(AISHE Code : C - 41293, PUN Code - IMMP014030)



Ref. No.

Date: 02/06/2020

To,  
The President,  
Shri Khanderai Pratisthan  
Balewadi, Pune

Subject: Request for sanction of the teaching posts for the academic year 2019-20.

Respected Sir,

With reference to the above subject, during a recent meeting with the Head of the Department, we extensively discussed the workload and requirements of teachers. Following the brainstorming session, consensus was reached that, for the upcoming academic year 2020-21, 22 full-time teachers are needed to ensure the smooth conduct of academic activities. Currently, we have 21 teachers. In light of this, we propose the appointment of at least 1 full-time teacher to meet the identified requirements. Through this, we will also fulfil the Norms of AICTE for Faculty requirements of the Technical Institutions. We kindly request your approval and sanction for the creation of these positions to proceed with the necessary appointments. Your support in this matter is highly appreciated.

Thanking You,

  
Dr. Sajid Alvi  
Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



*Received*

  
अध्यक्ष  
श्री खंडेराय प्रतिष्ठान







## List of Existing Faculties 2019-2020

Sr. No.	Name of Faculties
1	Dr. Sajid Shaukatali Alvi
2	Dr. Shriram Shimpi
3	Dr. Manisha Vikrant Jagtap
4	Dr. Meena Sunildutt Sharma
5	Dr. Saagar Ganpatrao Balwadkar
6	Prof. Sameer Bhausheeb Patil
7	Prof. Shruti Radheshyam Navandar
8	Prof. Kritika Sinha
9	Prof. Mohd. Iftekhar Mohd. Amir Khan
10	Prof. Yogesh Prabhakar Deshmukh
11	Prof. Pappu Bhikaji Gaikwad
12	Prof. Kavita Pareek
13	Dr. Mayadevi Shriram Jadhav
14	Dr. Deepali Sandeep Patil
15	Dr. Varsha Bansal Goyal
16	Prof. Dhananjay Narayan Bhavsar
17	Prof. Abhijeet Lalasaheb Patil
18	Prof. Nilambari Shailendra Moholkar
19	Prof. Harsha Rameshlal Sojrani
20	Prof. Rubin Gehlot
21	Prof. Bhagyashree Kulkarni







## List of Newly Appointed Faculties 2019-2020

Sr. No.	Name of Faculties
1	Prof. Swati Somesh Bhalerao



  
Director  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045





# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION



## APPROVAL PROCESS HANDBOOK

2018-19



  
Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



# All India Council for Technical Education Approval Process Handbook (2018–19)

This Handbook is a Legal Document as per All India Council for Technical Education Act, 1987 (52 of 1987) and Section (4.11) of Gazette Policy Regulation No. F.No: AB/ AICTE/ REG/ 2016 of AICTE dated November 30, 2016 Notified on November 30, 2016 in the Gazette of India, Extraordinary, Part-III, Section-4 and amended on December 5, 2017

and

F. No.: AICTE/P&AP/PGDM/2017 dated December 14, 2017 All India Council for Technical Education (Norms and Standards for the Conduct of Post Graduate Diploma in Management) Regulations, 2017 Notified on December 14, 2017

and

Regulations for Vocational Education Notified on December 05, 2012 and All India Council for Technical Education (Grant of Approval for conducting Vocational Education Program, Community College Course(s) and Skill Knowledge Provider under National Skill Qualification Framework) Regulations, 2014 Notified on February 03, 2016



  
Director  
Dnyansagar Institute of Management and  
Research  
Balawadi, Pune-411045



## FOREWORD

The aim of higher education in India is to provide access, equity, quality and accountability at affordable cost to all aspiring Citizens with utmost transparency so as to ensure sustainable economic development of the nation. It is achieved through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body and as a statutory body through an Act of Parliament in 1987 with its mission of developing and promoting quality Technical Education in the Country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the Technical Education system and research and development activities in a concerted effort aimed at nation-building.

Technical Education at all levels is witnessing a severe competition and only those Institutions who strive for excellence will survive. The Council believes in providing all kinds of support and encourage Institutions to think beyond the Curriculum while imparting training for the advancement of knowledge. The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The AICTE has been constantly endeavoring to simplify the procedures and bring in greater ease in the approval process through informal and formal interactions with all stakeholders. The role of AICTE, as a true facilitator of quality Technical Education is evident from the changes made in the Approval Process Handbook 2018-19 along with revised Gazette Policy Regulation No. F.No: AB/AICTE/REG/2016 of AICTE dated November 30, 2016 and further amended in December 2017. This is expected to create an academic ambience in the Technical Institutions for nurturing and supporting quality so that Technical Education in India will be one of the best in the world. Supporting Institutions for Autonomy, Accreditation of Programmes, Ranking of Institutions, schemes such as Margdarshan, Adjunct Faculty, Trainee Teacher and Unnat Bharat Abhiyan, launching of Student Startup Policy 2016, Smart India Hackathon 2017, a MOOCs platform SWAYAM are a few of the important initiatives embarked upon by AICTE during the last year. Further, several new initiatives such as revision of all Under Graduate and Post Graduate model Curricula, teacher training Programmes for both new teachers and in service teachers, innovative student Induction Programme, mandatory Internship for students, support for innovation and entrepreneurship, Industry Interaction Cells, starting the work on a national Perspective Plan for Technical Education have been initiated. AICTE has signed several MoUs with both government Departments and private Organizations, NGOs, startups for supporting students and Institutions in getting internship opportunities. The Introduction of National Digital Depository for storing all students' educational Certificates, all fee collections and scholarship disbursements through cashless digital means are major changes initiated by the Government of India and implemented by AICTE.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes involved under the aegis of the AICTE. The emphasis on e-governance to ensure transparency and accountability, and implementing a tech-savvy approach to enable faster processing and clearly defining the Infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a Technical Education system which is on par with the best Institutions in the world.

Swami Vivekananda said "Education is the manifestation of the perfection already in man". In keeping with this objective, apart from regulatory role, AICTE shall continue to strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope all the stakeholders of Technical Education shall also put in their best and make team India proud.

योग: कमसु कौशलम् (Excellence in action is yoga)

Anil Sahasrabudhe  
Chairman, AICTE



Approval Process Handbook 2018-19

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Director  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



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**Director**  
 Dnyansagar Institute of Management and  
 Research  
 Balewadi, Pune-411045





Appendix 7

7.0 Norms for Faculty requirements and Cadre Ratio for Technical Institution

7.1 Diploma/ Post Diploma Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Head of the Department	Lecturer	Total
		A	B	C	D = A+B+C
Engineering and Technology/ Architecture/ Planning/ Applied Arts and Crafts/ Hotel Management and Catering Technology	1:25	1	1 per Department	(S/ 25) – (A+B)	S/25
Pharmacy	1:20	1	1 per Department	(S/ 20) – (A+B)	S/20

S - Sum of number of students as per "Approved Intake" at all years

7.2 Under Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$
Pharmacy	1:15	1	$\frac{S}{15xR} - 1$	$\frac{S}{15xR} \times 2$	$\frac{S}{15xR} \times 6$	$\frac{S}{15}$
Architecture and Planning						
a. Architecture	1:16	1	$\frac{S}{16xR} - 1$	$\frac{S}{16xR} \times 2$	$\frac{S}{16xR} \times 6$	$\frac{S}{16}$
b. Planning	1:16	1	$\frac{S}{16xR} - 1$	$\frac{S}{16xR} \times 2$	$\frac{S}{16xR} \times 6$	$\frac{S}{16}$
Applied Arts and Crafts	1:10	1	$\frac{S}{10xR} - 1$	$\frac{S}{10xR} \times 2$	$\frac{S}{10xR} \times 6$	$\frac{S}{10}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20xR} - 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$

S - Sum of number of students as per "Approved Intake" for all years, R = (1+2+6)



Director  
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Balewadi, Pune-411045





### 7.3 Post Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
*Engineering and Technology	1:12	-	$\frac{S}{12 \times R}$	$\frac{S}{12 \times R}$	$\frac{S}{12 \times R}$	$\frac{S}{12}$
*Pharmacy						
M.Pharm.	1:10	-	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10}$
Pharm. D.	1:15	-	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15 \times R}$	$\frac{S}{15}$
*Architecture and Planning						
a. Architecture	1:10	-	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10}$
b. Planning	1:10	-	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10}$
*Applied Arts and Crafts	1:10	-	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10 \times R}$	$\frac{S}{10}$
*Hotel Management and Catering Technology	1:12	-	$\frac{S}{12 \times R}$	$\frac{S}{12 \times R}$	$\frac{S}{12 \times R}$	$\frac{S}{12}$
#MCA	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$
#MBA/ PGDM	1:20	1	$\frac{S}{20 \times R} - 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$

S - Sum of number of students as per "Approved Intake" for all years

\*R = (1+1+1), #R = (1+2+6)

Number for Science and Humanities Faculty depends on the University Curriculum.

The Second Shift shall have 50% Faculty from those working in Regular/First shift and 50% additional Faculty are to be appointed for each Second Shift Course.

For every Post Graduate Course, there should be at least one Professor with Ph.D. qualification.

Cadre Ratio shall be 1:2:6.



Director  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045







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(Approved by AICTE, New Delhi, Recognized By Govt. of Maharashtra, Affiliated to S. P. Pune University)  
(AISHE Code : C - 41293, PUN Code - IMMP014030)



Ref. No.

Date: 01/06/2019

To,  
The President,  
Shri Khanderao Pratishthan  
Balewadi, Pune

Subject: Request for sanction of the teaching posts for the academic year 2018-19.

Respected Sir,

With reference to the above subject, during a recent meeting with the Head of the Department, we extensively discussed the workload and requirements of teachers. Following the brainstorming session, consensus was reached that, for the upcoming academic year 2018-19, 24 full-time teachers are needed to ensure the smooth conduct of academic activities. Currently, we have 13 teachers. In light of this, we propose the appointment of at least 11 full-time teachers to meet the identified requirements. Through this, we will also fulfil the Norms of AICTE for Faculty requirements of the Technical Institutions. We kindly request your approval and sanction for the creation of these positions to proceed with the necessary appointments. Your support in this matter is highly appreciated.

Thanking You,

Dr. Sajid Alvi

Director

Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045



Received & Sanctioned

अध्यक्ष  
श्री खंडेराय प्रतिष्ठान







## List of Existing Faculties 2018-2019

Sr. No.	Name of Faculties
1	Dr. Sajid Shaukatali Alvi
2	Dr. Meena Sunildutt Sharma
3	Dr. Manisha Vikrant Jagtap
4	Dr. Saagar Ganpatrao Balwadkar
5	Prof. Sameer Bhausahab Patil
6	Prof. Shruti Radheshyam Navandar
7	Prof. Kritika Sinha
8	Prof. Mohd. Iftexhar Mohd. Amir Khan
9	Prof. Yogesh Prabhakar Deshmukh
10	Prof. Reshma Mehboob Tamboli
11	Prof. Bhagyashree Kulkarni
12	Prof. Pappu Bhikaji Gaikwad
13	Dr. Mayadevi Shriram Jadhav



  
**Director**  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045







## List of Newly Appointed Faculties 2018-2019

Sr. No.	Name of Faculties
1	Dr. Shriram Shimpi
2	Prof. Anandi Vishnudas Gawas
3	Dr. Deepali Sandeep Patil
4	Prof. Shreya Mukherjee
5	Dr. Varsha Bansal Goyal
6	Prof. Harish Naidu
7	Prof. Dhananjay Narayan Bhavsar
8	Prof. Abhijeet Lalasaheb Patil
9	Prof. Nilambari Shailendra Moholkar
10	Prof. Harsha Rameshlal Sojrani
11	Prof. Rubin Gehlot



  
**Director**  
Dnyansagar Institute of Management and  
Research  
Balewadi, Pune-411045

